

# TENNESSEE STONEHENGE, INC.

Accurate Income Tax Service; 1804 Williamson Ct.; Suite 108; Brentwood, TN 37027

**Architectural Review & Control (ARC) Form -- Request for Exterior Change or Construction**  
(Please use back of form or an attachment if necessary. ALL exterior changes to homes and lots must be approved.)

*EXAMPLES OF EXTERIOR CHANGES OR CONSTRUCTION ARE: REPLACEMENT OF DRIVEWAYS, SIDING, ROOF, DOORS OR WINDOWS; ADDITIONS OR CHANGES TO DECKS, FENCES, OR WALLS; CHANGES TO ANY EXTERIOR COLORS OR STYLES, ETC. THESE EXAMPLES ARE ONLY A PARTIAL LIST AND NOT MEANT TO BE THE FULL LIST OF ALL EXTERIOR CHANGES THAT MUST BE APPROVED BY THE ARC COMMITTEE. IF THERE IS ANY QUESTION ABOUT YOUR CHANGE, PLEASE SUBMIT THIS FORM FOR EVALUATION.*

Date of Request \_\_\_\_\_ HOA Date of Receipt \_\_\_\_\_ Request # \_\_\_\_\_

Homeowner Name(s) \_\_\_\_\_ Phone # \_\_\_\_\_

Street Address \_\_\_\_\_ Email \_\_\_\_\_

General Description of the Exterior Change or Project \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ (Use back of form if necessary)

General Contractor \_\_\_\_\_ Subcontractor \_\_\_\_\_

Proposed Project Start Date \_\_\_\_\_ Proposed End Date of Project\* \_\_\_\_\_

\*This ARC expires on the End Date. If more time is needed, additional approval of the ARC is required.

Attach any or all of the following documentation you can provide on this project:

1. Plans, blueprints, engineering data, dimensions, elevations, drawings, surveys, and permits
2. Location in relation to existing structures
3. Photos or drawings of proposed or similar construction
4. Description of materials, finishes, and colors to be used, including samples
5. If project is in stages, please describe and provide timeline on each stage

Submitting Homeowner's Signature \_\_\_\_\_

ARTICLE VII OF THE DECLARATION OF COVENANTS, CONDITIONS, AND RESTRICTIONS OF TENNESSEE STONEHENGE, INC. (CCRs) AUTHORIZES THE BOARD OF DIRECTORS (OR ITS ARC COMMITTEE) TO REVIEW AND APPROVE ALL PLANS FOR EXTERIOR CHANGES OR CONSTRUCTION IN STONEHENGE IN ORDER TO MAINTAIN THE HARMONY OF DESIGN AND GENERAL QUALITY OF EXISTING STANDARDS OF THE NEIGHBORHOOD. ALL PLANS MUST BE APPROVED IN ADVANCE OF ANY CHANGES BEING MADE BY THE HOMEOWNER OR HIS/HER CONTRACTORS.

FOR OFFICIAL APPROVAL, A MAJORITY OF THE ARC COMMITTEE MEMBERS MUST APPROVE THIS REQUEST. VOTES OF THE ARC COMMITTEE WILL BE MAINTAINED IN THE OFFICE OF THE PROPERTY MANAGER AND THE HOMEOWNER WILL BE NOTIFIED IN WRITING OF THE RESULTS. COPIES OF ALL APPROVALS SHOULD BE RETAINED IN HOMEOWNERS' RECORDS. ARC COMMITTEE REVIEWS WILL NORMALLY TAKE PLACE WITHIN 14 DAYS OF RECEIPT OF THE HOMEOWNER'S REQUEST. SUBMIT COMPLETED FORM TO THE PROPERTY MANAGER'S ADDRESS ABOVE.

ARC Approvals/Disapprovals: 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_  
(Circle one) Approve or Disapprove Approve or Disapprove Approve or Disapprove

**IMPORTANT -- No work can be done until you have received written approval. For copies of this form or more information on ARC visit [www.stonehengen.org](http://www.stonehengen.org) (revised October 2018)**